

HARROGATE BOROUGH COUNCIL DECISION NOTICE	
Cabinet Member for:	Resources, Enterprise & Economic Development
Date of Decision:	10 October 2017
1. Decision No/ Your Ref:	REED18Oct10/ss 1a. Wards affected: All
2. Subject:	DISPOSAL OF LAND AND PROPERTY OWNED BY HARROGATE BOROUGH COUNCIL – TRANSACTIONS BELOW £25,000 – FINANCIAL YEAR 2016-2017
3. A. The information given in this form is a fair and accurate record of the decision made by Councillor Graham Swift:	Portfolio Holder: (Signature) <u>Councillor Graham Swift</u>
B. The Cabinet Member (Resources, Enterprise & Economic Development) declared the following interest:	N/A
C. Was a substitute appointed?:	No
4. DECISION:	
<i>Please state:</i>	
A. Decision made:	The Cabinet Member for Resources, Enterprise & Economic Development noted the decisions taken to effect disposals of land and property during the financial year 2016-2017 under the council's Scheme of Delegation.
B. Reasons for making decision:	The reporting of decisions relating to the disposal of land and property transactions under £25,000 made under the scheme of delegation is required annually.

The use of a scheme of delegation is a useful tool that enables professional officers to undertake regular land and property transactions below the stated threshold in a commercial, timely and efficient manner to the best advantage of the council.

The use of a scheme of delegation allows qualifying transactions to be approved with minimum bureaucracy and as such ensures that the council's principal decision making forums can focus on more strategic issues.

C. Alternative options considered and rejected:

Not applicable in the context of this report.

5. Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report: N/A

6. With regard to the written report please indicate:

A. The number of appendices: 1

B. The number of background papers and their location/file reference:

C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:

7. Was all or any part of the report deemed to be exempt? Yes

8. If so:

A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972: Paragraph 3

B. Is there an Exempt Decision Notice? No

9. A. Is this a Key Decision? No

If so, please state:

B. Forward Plan reference number:

C. Relevant Overview and Scrutiny Commission:

D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:

E. Urgent Item of Business – Call-in

If a matter is urgent and Call-in cannot be applied please state:

(i) Reasons:

(ii) Date of agreement of Scrutiny Commission Chair that the decision is urgent:

(iii) Means of communication of agreement:

10. Officers in attendance at the meeting during consideration of this item:

Kathryn Daly, Head of Planning & Development
Glenn Levison, Commercial Estates Surveyor

11. Decision to be actioned by:

Glenn Levison, Commercial Estates Surveyor

12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted: Confirmed

13. Date Decision Notice despatched to Member Services via Email:

10 October 2017

14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan:

A. Call-in to apply:

Please state:

(i) Reasons:

(ii) Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:

B. Special Urgency Provision (Call-in cannot be applied):

<i>Please state:</i>	
(i) Reasons:	
(ii) Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:	
(iii) Means of communication of agreement:	
15. (For use in Member Services Section)	
A. Decision Validated by:	Andy West
B. Date decision validated and published:	10 October 2017
C. Date Call-in procedure ends (if appropriate) – 4.30 pm on:	
D. If 9D or 14A is answered give date of public notice:	
E. File Ref and Officer Ref:	REED18Oct10/SS
F. If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda:	

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5.8.02